

SOLICITATION, OFFER AND AWARD		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING	PAGE 1 OF 51 PAGES
2. CONTRACT NUMBER	3. SOLICITATION NUMBER SSG200-07-R-0533	4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input type="checkbox"/> NEGOTIATED (RFP)	5. DATE ISSUED 05/16/07	6. REQUISITION/PURCHASE NUMBER	
7. ISSUED BY PETER ANTHES CONTRACTING OFFICER AMERICAN EMBASSY DAKAR, SENEGAL		CODE	8. ADDRESS OFFER TO (If other than Item 7) KLEBER BUILDING 3rd FLOOR AMERICAN EMBASSY DAKAR, SENEGAL		

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 3 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in KLEBER BUILDING 3rd FLOOR until 12:00 local time June 15, 07
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME M. FRANCOISE DOREGO: PROCSUP	B. TELEPHONE (NO COLLECT CALLS)		C. E-MAIL ADDRESS DoregoMF@state.gov
		AREA CODE 221	NUMBER 8234296	EXT. 2511

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OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52.232-8)

<input type="checkbox"/> 10 CALENDAR DAYS (%)	<input type="checkbox"/> 20 CALENDAR DAYS (%)	<input type="checkbox"/> 30 CALENDAR DAYS (%)	<input type="checkbox"/> CALENDAR DAYS (%)
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14. ACKNOWLEDGMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE

15A. NAME AND ADDRESS OF OFFEROR	CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)
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15B. TELEPHONE NUMBER	15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE. <input type="checkbox"/>	17. SIGNATURE	18. OFFER DATE
AREA CODE NUMBER	EXT.		

AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION
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22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(c)) <input type="checkbox"/> 41 U.S.C. 253(c) ()	23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified) <input type="checkbox"/> ITEM
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24. ADMINISTERED BY (If other than Item 7) CODE	25. PAYMENT WILL BE MADE BY CODE
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26. NAME OF CONTRACTING OFFICER (Type or print) <i>(Signature of Contracting Officer)</i>	27. UNITED STATES OF AMERICA	28. AWARD DATE
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IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

SECTION B
SUPPLIES OR SERVICES AND PRICES/COSTS

B.1 SCOPE OF SERVICES

The Contractor shall provide janitorial services for the U.S. Embassy Dakar

B.2 TYPE OF CONTRACT

This is a fixed price contract.

B.3 TYPES OF SERVICES

(a) Standard Services. The Contractor shall provide standard janitorial services as specified in Section C within the buildings and spaces listed in Exhibit A.

(b) Temporary Additional Services.

The Contractor shall provide Temporary Additional Services when requested by the Contracting Officer's Representative (COR) through a written order. Temporary Additional Services delivered shall be in addition to the Standard Services, and shall be priced at the unit price shown below. The tasks to be accomplished shall be additional quantities of the same tasks described in Section C.

B.4 PRICING

(a) The Government will pay the Contractor a fixed price per month for Standard Services that have been satisfactorily performed. The Government will also pay the Contractor for Temporary Additional Services ordered each month by the Government for satisfactorily completed work.

(b) The Contractor shall include any premium pay for services required on holidays only in the fixed prices for Standard Services. The Contractor shall include any premium pay for overtime only in the fixed rates for Temporary Additional Services.

(c) The Government will also reimburse the Contractor at the purchase price for any materials or equipment ordered by the Government for Temporary Additional Services.

(d) The cost of Workers' Compensation War-Hazard Insurance Overseas (See Section I, FAR 52.228-4) is not reimbursable and shall be included in the Contractor's rates.

(e) The Government will make payment in local currency.

B.5 BASE YEAR PRICES

(a) Standard Services. The fixed price for the first year of the contract (starting on the date stated in the Notice to Proceed and continuing for a period of 12 months) is:

Per month _____ x 12 = _____ per year

(b) Temporary Additional Services. The unit price (fixed-price) is:

Per Square Meter _____

Estimated Number of Square Meters Per Year 9,000

Total Not to Exceed Per Year _____

(c) Materials or equipment. The Government will reimburse the Contractor for any materials or equipment that the government requests contractor to order to be delivered in conjunction with any order for Temporary Additional Services. All reimbursements shall be at the Contractor's out of pocket cost, with no overhead, profit, or other charge added.

Material/Equipment Not to Exceed Per Year: \$500.00 (240, 000 Francs CFA)

TOTAL for BASE YEAR: _____ (a + b+ c)

J.2 EXHIBIT A

LOCATIONS AND TIMES FOR JANITORIAL SERVICES

All standard services are to be delivered on regular Embassy working days.

<u>Location: Chancery Compound</u>	<u>Qty.</u>	<u>Est. Area</u>	<u>Sch. Hrs.</u>	<u>Escort</u>
Chancery, Basement	1	900 m2	TBD	By Office
Consists of:				
ESC Shop				Yes
ESC Offices				Yes
Training Room				No
Conference Room				No
Operators Room				No
Dressing Room				No
Bathrooms (4)				No
Security FSN Offices				Yes
Utility Spaces				No
Corridors (3)				No
Chancery, 1st Floor	1	900 m2	TBD	By Office
Consists of:				
Entrance				No
Lobby				No
Staircase				No
Cafeteria				No
Corridors (2)				No
Consular Section				Yes
Management Office				Yes
Protocol Office				No
Political FSN Office				No
Courier Office				Yes
Post One				Yes
Rest rooms (2)				No
Chancery, 2nd Floor	1	500 m2	TBD	By Office
Consists of:				
Common Area				No
FBI Offices				Yes
DAO Offices				Yes
RSO Offices				Yes
MSG Office				Yes
Rest rooms (2)				No

Chancery, 3 rd Floor	1	500 m2	TBD	By Office
Consists of:				
Lobby				No
Corridors (2)				Yes
Executive Offices				Yes
Regional Affairs Offices				Yes
Political/Econ Offices				Yes
Rest rooms (3)				Yes
Chancery, Other Areas	1	1,500 m2	TBD	By Area
Consists of:				
Stairwells (2)				No/Yes
Patio Area (Outside of Cafeteria)				No
Elevator				No
Court yard				No
Visa Waiting Area				No
CAC1 and CAC2				No
Medical Unit	1	250 m2	TBD	No
Total Square Meters <u>4,550</u> Sq. Meters				

<u>Location: Coulbary Annex</u>	<u>Qty.</u>	<u>Est. Area</u>	<u>Sch. Hrs.</u>	<u>Escort</u>
Coulbary, 1 st Floor	1	175 m2	TBD	By Office
Consist of:				
Mailroom				Yes
Entryway				No
Travel Office				No
Cashier Office				Yes
Stairwell				No
Bathrooms (2)				No
Coulbary, 2 nd Floor	1	175 m2	TBD	Yes
Consists of:				
IRM Offices				
Bathrooms				
Stairwell				
Total Square Meters <u>350</u> Sq. Meters				

<u>Location: Kleber I Annex</u>	<u>Qty.</u>	<u>Est. Area</u>	<u>Sch. Hrs.</u>	<u>Escort</u>
Kleber I, Ground Floor	1	175 m2	TBD	No
Consists of:				

Language Lab
 Entryway
 Motorpool Office
 Drivers Area
 Laundry Room
 Supply Room
 Bathrooms (2)
 Stairwell
 Elevator

Kleber I, 1 st Floor	1	175 m2	TBD	No
Consists of:				
POL/ECON Offices				
CLO Office				
Bathrooms (3)				
Kitchenette (2)				
Balcony				
Kleber I, 2 nd Floor	1	175 m2	TBD	No
Consists of:				
FAA Offices				
HR Offices				
Bathrooms (4)				
Kitchenettes (2)				
Balcony				
Kleber I, 3 rd Floor	1	175 m2	TBD	No
Consists of:				
ODC Offices				
Procurement Offices				
Kitchenette (2)				
Bathrooms (3)				
Balcony				
Kleber I, 4 th Floor	1	175 m2	TBD	No
Consists of:				
GSO Offices				
Bathrooms (3)				
Kitchenette (1)				
Balcony				
Kleber I, 5 th Floor	1	175 m2	TBD	No
Consists of:				
FMO Offices				
Bathrooms (2)				

Kitchenette (1)
Balcony

Kleber I, 6 th Floor	1	175 m2	TBD	No
Consists of:				
FMO Offices				
Balcony				

Total Square Meters 1,225 Sq. Meters

<u>Location: Kleber II Annex</u>	<u>Qty.</u>	<u>Est. Area</u>	<u>Sch. Hrs.</u>	<u>Escort</u>
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Kleber II, 2 nd Floor	1	125 m2	TBD	No
Consists of:				
FCS Offices				
Bathrooms (2)				
PAC				
Balcony				

Kleber II, 6 th Floor	1	125 m2	TBD	No
Consists of:				
PA Offices				
Library				
Bathroom				
PAC				
Balcony				

Kleber II, 7 th Floor	1	125 m2	TBD	No
Consists of:				
PA Offices				
Bathrooms (2)				
Balcony				

Kleber II, 8 th Floor	1	100 m2	TBD	No
Consists of:				
PA Offices				
Kitchenette				
Balcony				

Total Square Meters 475 Sq. Meters

<u>Location: Warehouse</u>	<u>Qty.</u>	<u>Est. Area</u>	<u>Sch. Hrs.</u>	<u>Escort</u>
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Warehouse, Main	1	800 m2	TBD	No
Consists of:				

Warehouse Offices
Bathrooms (3)

Warehouse, Maintenance Bldg.	1	250 m2	TBD	No
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Consists of:
Maintenance Offices
Conference Room
Stairwell
Bathroom

Total Square Meters 1,050 Sq. Meters

Location: Newland Satellite **Qty.** **Est. Area** **Sch. Hrs.** **Escort**

Newland Maintenance Bldg.	1	100 m2	TBD	No
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Consists of:
Maintenance Offices
Bathrooms (4)
Concession Stand

Total Square Meters 100 Sq. Meters

Location: Maimouna Satellite **Qty.** **Est. Area** **Sch. Hrs.** **Escort**

Maimouna Maintenance Office	1	100 m2	TBD	No
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Consists of:
Maintenance Office
Storeroom
Stairwell
Entryway

Total Square Meters 100 Sq. Meters

Grand Total Square Meters 7,850 Sq. Meters

J.3 EXHIBIT B

CONTRACTOR FURNISHED MATERIALS

The Contractor shall provide all equipment, materials, supplies, and clothing required to perform the standard and temporary additional services as specified in this contract. Such items include, but are not limited to uniforms, personnel equipment, tools, cleaning supplies, equipment and any other operational or administrative items required for performance of the duties and requirements of this contract. The Contractor shall maintain sufficient parts and spare equipment for all Contractor-furnished materials to ensure uninterrupted service.

The Contractor shall identify products by brand name and provide the Material Safety Data Sheet (MSDS) for each of the following product types:

- (a) All-purpose cleaner
- (b) General degreaser
- (c) General disinfectant
- (d) Graffiti remover
- (e) Chrome and brass cleaner/polish
- (f) Glass cleaner
- (g) Furniture polish
- (h) Floor stripper
- (i) Floor finisher
- (j) Carpet cleaner
- (k) Solvent spotter
- (l) Gum remover
- (m) Wood floor finish
- (n) Bathroom hand cleaner/soap
- (o) Bathroom disinfectant
- (p) Bathroom cleaner
- (q) Bathroom deodorizers
- (r) Urinal deodorizers
- (s) Lime and scale remover
- (t) Plastic trash bags (MSDS not required for this item)
- (u) General purpose industrial wipes (MSDS not required for this item)

J.4 EXHIBIT C

GOVERNMENT FURNISHED PROPERTY

The Government shall make the following property available to the Contractor as "Government furnished property (GFP)" for performance under the contract:

- (a) Bathroom tissue
- (b) Toilet Seat Covers
- (c) Paper Towels